



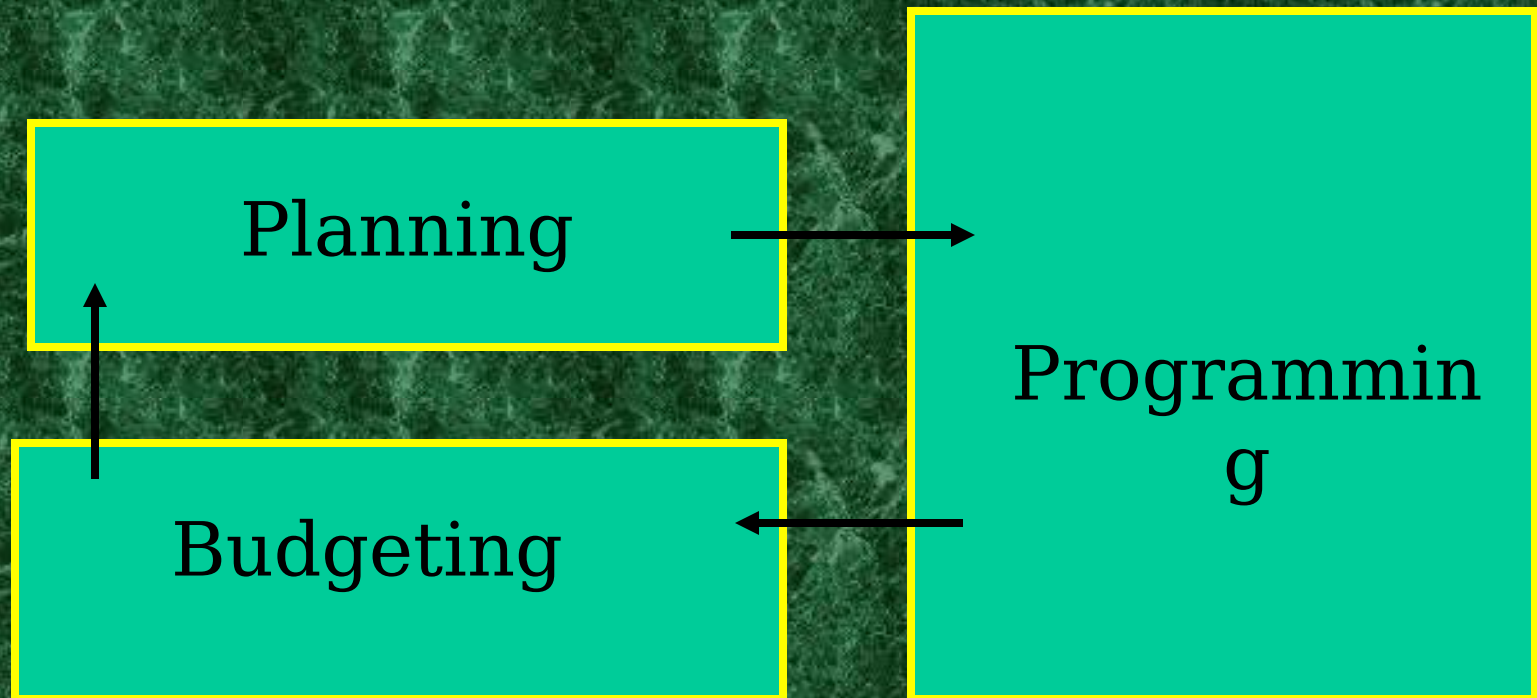
# Financial Planning

**CMSgt Carlson**  
**HQ ACC Family Matters**

# Overview

- **POM Process Review**
- **A yearly review of the base level process**
- **Unfunded Justification Exercise**

# Program Objective Memorandum (POM)





# Baseline Funding

- Basically, the amount that you received year to year
- Increasing your baseline-new programs
- Decreasing your baseline-not spending all your authorized.



# New Fiscal Year (Oct-Dec)

- **Develop a Spend Plan**
  - Usually a duplicate of your FinPlan.
- **Track expenditures**
- **Keep your list of unfunded ready and include in wing BER. (budget execution report)**





# Prepare for NEXT FY (Jan-Mar)

- **Identify requirements**
  - Include all staff in this process.
- **Prioritize requirements**
  - May only include yourself and Flight Chief.
- **Prioritized unfunded**



# Next Year FinPlan (Apr-Jun)



- Make sure you have a copy and know what was submitted to finance.
- Copy also needs to go to MAJCOM Family.
- Include unfunded and justify.



# End of Year (Jul-Sep)

- Many wings will collect all funding by July, so lay in a good stock of office supplies.
- Have your unfunded ready to go.
- Be poised to commit and obligate the money in the last hour.





# **Exercise for Unfunded**

- **Your facility needs new carpet**
  - **3 sentence or less that would convince the wing commander to purchase.**
- **Your center needs a contracted position for Receptionist**
  - **3 sentence or less that would convince the MAJCOM to fund.**